

ILAF Executive Board

Minutes 3/11/2022

Present: Mary Heinzman , Helen Rigdon , Lois J. Blythe , Susan Moore, Darryl Eschete, Sarah Clendineng, Julie Meyer, Amanda Brewer, Kay Runge, Marlys Lien , Sam Helmick,

Absent: Tara Painter , Mara Eggherman

Approve agenda

a. Kay/Mary moved and seconded to approve. Motion carried.

2. Approve minutes from November 2021

Helen/Mary moved and seconded to approve. Motion carried

3. Committee and Other Reports

4. a. ILA Report – Sam Helmick

Holly Sealine had to step down from her position on the ILA Board. Andrew Hoppman of the Lied Public Library has been elected to complete her term. Planning for the ILA conference is ongoing, which will be at Coralville Hyatt Regency (formerly the Marriott) Oct 12-14, 2022.

b. Budget & Finance – Sarah Clendineng

i. Treasurer's report - There were no questions about the financial reports.

ii. Discuss ILAF 2022 budget - Sarah received a request for the Leadership Institute for \$8000. Kay/Susan moved and seconded to approve the proposed budget. Motion carried.

iii. Need to transfer money to the checking account? Sarah requested that we transfer \$22,000 from the Foundation account to the checking account. This will cover \$10,700 for the Endowed Speaker Fund, \$1500 for the Tilson Scholarship, and \$10,430 for undesignated funds. Marlys/Mary moved and seconded. Motion carried.

iv. Audit/Insurance recommendation. Last year we did a self audit. Sarah asked for a volunteer to help with the self-audit. Mary Heinzman volunteered. Also suggested picking up insurance but they suggest that every year and we haven't picked it up. The board decided not to get the insurance this year.

c. Continuity –Tara Painter

Tara had sent out a directory and Julie Meyer needs to be added. Corrections and additions should be sent to Tara.

d. Auction Update – Marlys Lien

i. Review of last year's auction - The experience went better than expected. Marlys asked about how the Auctria free choice worked from Sarah's viewpoint. Sarah said she was able to do what she needed to do with the free option. Marlys thought the thank you received to donors from Auctria wasn't as helpful as it could be. Marlys and Sarah will investigate if the paid version would gain us any benefits. Having a QR code for the Auctria site was helpful. Perhaps getting a

QR code in the conference materials would also help. The auction brought in \$3735. There were a couple of complaints about the auction being online but most people loved it.

ii. Raffle - The items raffled were a Microsoft Surface Pro, a carved cat, and a quilt by Sarah Clendineng. The most tickets were sold for the Surface Pro (1187), then the quilt (340), and then the cat (322). Mary Bucy will continue to donate a carved cat as long as her brother will make one.

e. Scholarships – Sarah Clendineng

The applications will be sent out in the next month.

f. Leadership Institute report – Kay Runge

The Institute will be in person this year and they asked for \$8000. The board approved the request. The Institute board will investigate providing support for some attendees.

i. review request for 2022 funding and vote on it Kay/Mary moved and seconded.
Motion carried.

g. President's report – Lois Blythe

i. New officers

President, Lois J Blythe

Vice-president, Kay Runge

Secretary, Susan Moore

Treasurer, Sarah Clendineng

Vice-treasurer, Darryl Eschete

ii. Committees

1. Fundraising, Kay Runge

2. Silent Auction, Marlys Lien Vice-chairs, Mary Heinzman, Amanda Brewer

3. Scholarships, Sarah Clendineng

4. Raffle, Lois Blythe

Lois reviewed the committee assignments. Darryl Eschete will be the ILAF representative to ILA Strategic Planning.

iii. ILAF Board members

Julie Meyer, academic library representative

, large library representative

, medium public library representative

, small public library

There was some discussion on potential board members to fill the vacant positions. Darryl will reach out to the director of Dubuque Public. Helen will reach out to directors of some of the small and medium public libraries.

5. Review of calendar for upcoming events –Tara Painter

6. Other business for the Board - There was no other business.
7. Adjourn 11:10 Mary/Helen moved and seconded to adjourn.

Next meeting is Friday, June 17, 2022, at 10:00 am